

CHECK LIST FOR PG STUDENTS

UG % =

Name of Candidate:

PG % =

Course:Category:

| <u>S. No.</u> | <u>Particulars</u> | <u>Received</u> | <u>Not Applicable</u> |
|---------------|---|--------------------------|--------------------------|
| 1 | Original High School Certificate with 02 attested photocopy. | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | 02 Attested photocopies of High School Mark-sheet . | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Original Intermediate Mark-sheet with 02 attested photocopy. | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Original U.G. Mark-sheet with 02 attested photocopy. (As applicable) | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Original P.G. Mark-sheet with 02 attested photocopy. (As applicable) | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Original Migration Certificate with 02 attested photocopy. | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Original Character Certificate of the Institute last attended. | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 | 02 Photographs of the Candidate - Passports Size (Coloured). | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 | 01 attested photocopy of Caste Certificate. (Applicable for SC/ST/OBC only) . | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 | A Notarized Affidavit on ` 10/- Non-judicial stamp paper explaining discontinuity, if any, in educational carrier after passing UG/PG Examination with 01 attested photocopy. | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 | In case of awaited result, submission of Admit Card as a proof of having appeared in qualifying examination alongwith Undertaking of Provisional Admission. | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 | An undertaking submitted by student regarding Anti-Ragging . | <input type="checkbox"/> | <input type="checkbox"/> |
| 13 | An undertaking submitted by Parents/Guardian regarding Anti-Ragging . | <input type="checkbox"/> | <input type="checkbox"/> |
| 14 | A Notarized Affidavit on ` 10/- Non-judicial stamp paper submitted by Student regarding 75% Attendance (applicable for LL.M. students) . | <input type="checkbox"/> | <input type="checkbox"/> |
| 15 | Experience Certificate (in case of M. Tech. Part-Time students) | <input type="checkbox"/> | <input type="checkbox"/> |
| 16 | 01 Photocopy of Aadhar Card as Student ID Proof. | <input type="checkbox"/> | <input type="checkbox"/> |
| 17 | 01 Photocopy of Aadhar Card of Parents/Guardian. | <input type="checkbox"/> | <input type="checkbox"/> |

Documents Checked/Received by (with date): -

Name: -

DECLARATION

- [1] I hereby declare that all the documents produced by me are true and original to the best of my knowledge and belief. If at any stage any information furnished by me is found incorrect, my candidature is liable to be rejected.
- [2] I will submit all documents before **15th October, 2021**, which are not available at the time of admission. If I don't submit the documents, I am aware that my admission shall stand cancelled.
- [3] I have received the office receipt of documents.
- [4] I have been apprised to report in the Placement Cell for Training Need Identification through Language Skills Development Test.

(Signature of Candidate)

Office Receipt

Received following original documents from Mr./Ms.student of course branch for session 2021-22.

- a) High School Pass Certificate
- b) Intermediate Mark-sheet
- c) U.G./P.G. /Both Mark-sheet

Received by:-

Name:-

ERP Id:-

| <u>List of Pending Documents</u> | |
|---------------------------------------|--------------------------|
| 1. 10 th Cert./M/s | <input type="checkbox"/> |
| 2. 12 th M/s | <input type="checkbox"/> |
| 3. UG M/s | <input type="checkbox"/> |
| 4. PG M/s | <input type="checkbox"/> |
| 5. Mig. Cert. | <input type="checkbox"/> |
| 6. Character Cert. | <input type="checkbox"/> |
| 7. Photos (06) | <input type="checkbox"/> |
| 8. Envelopes (10) | <input type="checkbox"/> |
| 9. Admit Card | <input type="checkbox"/> |
| 10. Caste Cert. | <input type="checkbox"/> |
| 11. Gap Affidavit | <input type="checkbox"/> |
| 12. Anti-Ragg. Undertaking (Student) | <input type="checkbox"/> |
| 13. Anti-Ragg. Undertaking (Guardian) | <input type="checkbox"/> |
| 14. Aadhar Card (Student) | <input type="checkbox"/> |
| 15. Aadhar Card (Guardian) | <input type="checkbox"/> |
| 16. Experience Certificate | <input type="checkbox"/> |