

## Documents' Checklist

- [i] **Original** High School **Certificate** with **02** attested photocopy.
- [ii] **02** Attested photocopies of High School **Mark-sheet**.
- [iii] **Original** Intermediate **Mark-sheet** with **02** attested photocopies.
- [iv] **Original** Diploma/UG/PG **Mark-sheet** with **02** attested photocopies. (as applicable)
- [v] **Original** Transfer/Migration/Centre Certificate (for private candidates) with **02** attested photocopy. (as applicable)
- [vi] **Original** Character Certificate of the Institute last attended or issued by Gazetted Officer.
- [vii] 01 Photocopy of **AADHAR CARD** as **Student ID Proof**
- [viii] 01 Photocopy of **AADHAR CARD** of Parents/Guardian.
- [ix] **06 Photographs** of the Candidate - Passports Size (Coloured).
- [x] **15 (UG, IG & Diploma)/10 (PG) Self-Addressed Envelopes** (each carrying postal stamp worth Rs. 5/-).
- [xi] **Original** Caste Certificate with 02 attested photocopy. (**Applicable for SC/ST/OBC only**).
- [xii] **01** attested photocopy of **Income Certificate of Parents/Guardian** (applicable for GEN/OBC/SC/ST, whose parents income is less than Rs. 2 Lac).
- [xiii] Medical Certificate issued by CMO/Govt. Doctor. (**for the hostel inmates only**).
- [xiv] A **Notarized Gap Affidavit** on Rs.10/- Non-judicial stamp paper explaining discontinuity, if any, in educational carrier after passing 10<sup>th</sup>/10+2/UG/PG Examination (as applicable) with 01 attested photocopy.
- [xv] A Notarized Affidavit on Rs.10/- Non-judicial stamp paper submitted by **Student** regarding **Anti-Ragging**.
- [xvi] A Notarized Affidavit on Rs.10/- Non-judicial stamp paper submitted by **Parents/Guardian** regarding **Anti-Ragging**.
- [xvii] In case of awaited result, submission of **Admit Card** as a proof of **having appeared** in qualifying Examination alongwith **Undertaking of Provisional Admission**.
- [xviii] **Rank Letter/Score Card** of any entrance examination (eg. AIEEE, UPSEE etc.)