

Checklist For Diploma Students

S. No.	Details	Description	Type
1	10th Mark Sheet		Mandatory
2	10th Certificate	Upload mark sheet in case no separate certificate has been issued	Mandatory
3	12th/ ITI Mark Sheet		Mandatory for lateral entry students only
4	12th/ ITI Certificate	Upload mark sheet in case no separate certificate has been issued	Mandatory for lateral entry students only
5	Character Certificate (Original)	Issued by institution last attended or any gazetted officer	Mandatory
6	Transfer/ Migration Certificate (Original)	Issued by institution last attended	Mandatory
7	Entrance Exam Score/ Rank card	Rank/ Score card issued for exams like JEECUP etc.	If applicable
8	Aadhaar Card of Student		Mandatory
9	Aadhaar Card of Parent/ Guardian		Mandatory
10	Passport Size Photo (with White Background)	Clear photograph with no marks	Mandatory
11	Gap Affidavit	A notarized affidavit on ₹10/- nonjudicial stamp paper explaining discontinuity, if any, in educational career Download sample for reference	If applicable
12	Anti-Ragging Affidavit By Student	A Notarized Affidavit on ₹10/- Non-judicial stamp paper submitted by student regarding Anti-Ragging Download sample for reference	Mandatory
13	Anti-Ragging Affidavit By Parents/ Guardian	A Notarized Affidavit on ₹10/- Non-judicial stamp paper submitted by parent/ guardian regarding AntiRagging Download sample for reference	Mandatory
14	Caste Certificate	Issued by district administration/ Tehsil	Mandatory only for OBC/ SC/ ST students
15	EWS Certificate	Issued by district administration/ Tehsil	If applicable
16	Medical Fitness Certificate	Issued by a registered medical practitioner (CMO). Download sample for reference	Mandatory only for hostellers
17	Certificate of Armed Category	Issued by Indian Armed Forces/ Paramilitary Forces	Mandatory only if applying for a scholarship for defence personnel
18	Certificate(s) for National/ State Level Sports Competition(s)		Mandatory only if applying for a scholarship for sportspersons at the national or state level

Note:

- All the documents should be uploaded on NAD DigiLocker Portal.**
- Students must submit all affidavits in original and bring two photocopies along with the originals of all other documents at the time of physical verification**